



ADVERTISEMENT

Lovedale TVET College invites suitably qualified, innovative, and self-motivated candidates to apply for the following Facilitator, Assessor and Moderator vacancies.

ASSESSOR: NATIONAL CERTIFICATE: PLANT PRODUCTION NQF LEVEL 3 (REF: PLU10/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 85.00 per unit standard per learner

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
- A recognised diploma or degree in Agricultural Science majoring in crop production, or any relevant and equivalent qualification.
- Must have a valid AGRISETA assessor registration certificate for National Certificate: Plant Production NQF Level 3 SAQA ID 49052.

ASSESSOR: END USER COMPUTING NQF LEVEL 3 (REF: PLU11/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 85.00 per unit standard per learner

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
 - A recognised certificate in Information Technology/ Information Systems/ Computer Science, or any relevant and equivalent qualification.
 - Must have a valid MICTSETA Assessor registration certificate for National Certificate: End User Computing NQF level 3 SAQA ID 49077.
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ASSESSOR: NEW VENTURE CREATION (SMME) NQF LEVEL 2 (REF: PLU12/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 85.00 per unit standard per learner

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
- A recognised certificate in Business Administration/ New Venture Creation, or any relevant and equivalent qualification.
- Must have a valid SERVICE SETA assessor registration certificate for National Certificate: New Venture Creation NQF Level 2 SAQA ID 49648.

Key Responsibilities: Plan and prepare candidates for the assessment process; Manage and conduct the assessment within acceptable frameworks or assessment standards; Collect all necessary evidence to evaluate the competency levels of a candidate; Assess the evidence submitted by the candidate and make a judgement on the candidate's competence in compliance with all requirements; Record all information as required by the relevant ETQA; Communicate assessment feedback to candidates; Continuous review and revision of the assessment process in order to improve it; Compile reports as required by the College and the relevant ETQA.

MODERATOR: NATIONAL CERTIFICATE: PLANT PRODUCTION NQF LEVEL (REF: PLU13/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 100.00 per unit standard per learner

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
- A recognised diploma or degree in Agricultural Science majoring in crop production, or any relevant and equivalent qualification.
- Must have a valid AGRISETA moderator registration certificate for National Certificate: Plant Production NQF Level 3 SAQA ID 49052.

MODERATOR: END USER COMPUTING NQF LEVEL 3 NQF LEVEL (REF: PLU14/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 100.00 per unit standard per learner

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
 - A recognised certificate in Information Technology/ Information Systems/ Computer Science, or any relevant and equivalent qualification.
 - Must have a valid MICTSETA moderator registration certificate for National Certificate: End User Computing NQF Level 3 SAQA ID 49077.
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MODERATOR: NEW VENTURE CREATION (SMME) NQF LEVEL 2 (REF: PLU15/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 100.00 per unit standard per learner

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
- A recognised certificate in Business Administration/ New Venture Creation, or any relevant and equivalent qualification.
- Must have a valid SERVICE SETA moderator registration certificate for National Certificate: New Venture Creation NQF Level 2 SAQA ID 49648.

Key Responsibilities: Carry out and evaluate internal assessment and quality assurance systems; Manage and conduct the moderation within acceptable frameworks and standards; Conduct moderation of assessment instruments, plans and guides including documenting proof of individual learners' competence status; Verify the fairness, validity, reliability and practicality of assessments; Identify areas of improvement within the assessment process; Provide support and guidance to the Assessor; Provide an appeals procedure for dissatisfied learners and further assist in finding amicable solutions; Compile reports as required by the College and the relevant ETQA.

FACILITATOR: CROP PRODUCTION SKILLS PROGRAMME (REF: PLU16/2023)

NATURE OF APPOINTMENT: Contract Basis

DURATION: 09 months

RATE OF REMUNERATION: R 14 137,25 per month (All Inclusive)

WORKSTATION: King Williams Town (Surrounding Areas)

Minimum Requirements:

- Grade 12 or any NQF Level 4 certificate.
- A recognised diploma or degree in Agricultural Science in Crop Production, Business Studies or any relevant and equivalent qualification
- Minimum 1-year proven experience in facilitating learnerships/skills programmes.

Key Responsibilities: Draw up a training schedule for the programme; Deliver the training programme in line with SAQA standards; Ensure all training materials are printed and ready for class; Monitor learner attendance and keep attendance registers; Guide learners through the practical component and ensure logbooks are kept; Oversee the completion of formative as well as summative assessments; Assist learners in compiling their Portfolio of Evidence; Compile facilitator reports; Ensure that POE's are completed and have all relevant documentation; Perform all relevant duties including administrative duties related to the job.

Closing Date: 18 September 2023 at 15:00

Enquiries: Ms. U. Booi on 087 238 2223 (Ext 1010)

To Apply: Applicants must submit a Cover Letter indicating the post applied for; a recently updated CV with three contactable references; certified copies not older than six months of qualification(s) with academic record/transcript, Identity Document (ID) and SETA Assessor/Moderator Scope Registration Certificate. It is the applicant's responsibility to have foreign qualifications verified by the South African Qualifications Authority (SAQA) and Evaluation Certificate from SAQA must be attached. **Failure to submit the required documents will result in application not being considered.** Hand-deliver to Education Services (Reception), Lovedale TVET College, No. 1 Amatola Row, King William's Town, or email: skills@lovedale.org.za quoting the post reference number in the email subject line.

Lovedale TVET College is an equal opportunity employer and reserves the right not to make an appointment.